

✓ Chief Administrative Officer

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MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Larry J. Monteilh, Executive Officer
Clerk of the Board of Supervisors
383 Hall of Administration
Los Angeles, California 90012

Chief Administrative Officer

At its meeting held April 9, 1991, the Board took the following action:

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The following matter was called up for consideration:

Chief Administrative Officer's recommendation to approve the executive search firm of Korn/Ferry International to recruit for the position of Director of Mental Health; approve Recruitment and Selection Process and Position Description; authorize the Chief Administrative Officer to pay the search firm's fee of 25 percent of the appointee's first year salary and reimbursement for expenses up to \$14,500.00, with the total to be reimbursed from existing funds budgeted to the Department of Mental Health; also approve the use of the housing assistance program as a relocation incentive in the recruitment.

Supervisor Edelman made a motion that the Board approve the Chief Administrative Officer's attached recommendations.

Supervisor Molina made the following statement:

"Los Angeles County in the past decade has undergone significant demographic and economic changes. The population currently is comprised of a wide range of diverse and growing communities.

"To insure that the County's awarding of contracts is representative of its diverse communities, the Board must establish a reporting mechanism which delineates the County's record of minority participation in procurements.

(Continued on Page 2)

Syn. 50 (Continued)

"It is imperative that the Chief Administrative Officer, as the Board's liaison to the departments, set the example for all other County directors.

"I, therefore, recommend that future motions regarding procurement of services include the following information:

1. Process used for identifying minority vendors;
2. List of firms which the Chief Administrative Officer or department solicited;
3. Minority participation, i.e., partners, associate partners, staff, etc. Percentage of minority ownership; and
4. Comparison of minority participation of competing vendors."

Supervisor Antonovich suggested that Supervisor Molina's recommendation include a determination that on final analysis of an award, the vendor will be selected without regard to race, creed or color. Supervisor Molina accepted Supervisor Antonovich's suggestion.

On motion of Supervisor Edelman, seconded by Supervisor Molina, duly carried by the following vote: Ayes: Supervisors Molina, Hahn, Edelman and Dana; Noes: Supervisor Antonovich, the Board adopted the Chief Administrative Officer's recommendations and instructed that future motions regarding procurement services include the following information:

1. Process used for identifying minority vendors;
2. List of firms which the Chief Administrative Officer or department solicited;
3. Minority participation, i.e., partners, associate partners, staff, etc. Percentage of minority ownership; and

(Continued on Page 3)

Syn. 50 (Continued)

4. Comparison of minority participation of competing vendors.

In addition, the Board determined that in the final analysis of an award, the vendor will be selected without regard to race, creed or color.

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Attachment

Copies distributed:
Each Supervisor
County Counsel
Auditor-Controller

(ALSO SEE BOARD ORDER NO. 49 THIS DATE)